

“TRAIN THE PROJECT” TRAINING REQUIREMENTS

The items listed below need to be prepared prior to the start date of this training. The items needed are as follows:

1. Each attendee should have their own computer loaded with Revit and Autocad or Microstation and are connected to a fast network with read and write capabilities.
2. The instructor will bring his own computer and if needed, a projector and will also need read and write capabilities to the office network.
3. There can be up to 10 attendees in the overview with a layout that has all the attendees facing the same direction.
4. The instructor is then placed in the back of the room where he/she can see and monitor the progress of all the attendee's computer screens.
5. His/her projector will then cast his/her computer screen on the far wall for everyone to see.
6. There should also be a white board or paper and markers allowing the instructor to draw diagrams when needed.
7. CDV Systems Revit vBook Courseware is additional and recommended.
8. Since this training is done using a real project, it requires that there are either Autocad or Microstation files that the attendees can use as guidelines to begin the project. Hand sketched JPG files are also acceptable. The design files or sketches must be far enough along to insure the project team will have a project to build during class. These files **MUST** be sent to CDV Systems for review one week prior to the training.
9. The background Autocad floor plan and site plan files **MUST** share the same origin point from plan to plan. Ideally, the 0,0,0 origin is close to the building project.
10. Please be sure only production people who are scheduled to draft with Revit attend the training. Project Managers should not attend if they will not be using Revit day to day. There is a different type of training can be done for PM's.

